



THE INTERNATIONAL ASSOCIATION OF  
**LIONS CLUBS**  
MULTIPLE DISTRICT 324

# **CONSTITUTION & BYE LAWS**

Date of Publication 30 June 2023

## **INDEX**

ARTICLE – I	Name	3
ARTICLE – II	Purpose	3
ARTICLE – III	Membership	4
ARTICLE – IV	Emblem, Colors, Slogan and Motto	4
ARTICLE – V	Council of Governors	5
ARTICLE – VI	Powers of the Multiple District Council	6
ARTICLE – VII	Multiple District Convention and Special Convention	9
ARTICLE – VIII	District Convention	12
ARTICLE – IX	Constitution Effective Dates and Furnishing copies	12
ARTICLE – X	Voting Rights	12
ARTICLE – XI	General	13
ARTICLE – XII	Constitution Amending Procedure	13

## **BYE LAWS**

ARTICLE – I	Area	15
ARTICLE – II	Multiple District Council	18
ARTICLE – III	Multiple District Dues	21
ARTICLE – IV	Multiple District Convention	22
ARTICLE – V	Multiple District Accounts and Audit	24
ARTICLE – VI	Duties of Multiple Council Office Bearers	25
ARTICLE – VI	Committees	32
ARTICLE – VIII	Rules Of Convention And Special Convention	35
ARTICLE – IX	Nomination and Endorsement	35
ARTICLE – X	Amendment	38



THE INTERNATIONAL ASSOCIATION OF  
**LIONS CLUBS**  
MULTIPLE DISTRICT 324

## CONSTITUTION & BYE LAWS

### ARTICLE – I

#### NAME

The Organisation shall be known as “The International Association of Lions Clubs Multiple District 324”/ Lions Clubs International, MD 324 (hereinafter referred to as Multiple District).

### ARTICLE – II

#### PURPOSE

The purposes of this multiple district shall be:

- a. To provide an administrative structure with which to advance the Purposes of Lions Clubs International in this multiple district.
- b. To create and foster a spirit of understanding among the people of the world.
- c. To promote the principles of good government and good citizenship.
- d. To take an active interest in the civic, cultural, social and moral welfare of the community.
- e. To unite the members in the bonds of friendship, good fellowship and mutual understanding.
- f. To provide a forum for the open discussion of all matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members.
- g. To encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours.



## **ARTICLE – III**

### **MEMBERSHIP**

The Members of this organization shall be all the Lions Clubs in the Multiple District Chartered by Lions Clubs International.

## **ARTICLE – IV**

### **EMBLEM, COLORS, SLOGAN AND MOTTO**

#### **SECTION – 1 EMBLEM**

The emblem of this association and each chartered club shall be of a design as follows:



#### **SECTION – 2 USE OF NAME AND EMBLEM**

Use of the name, goodwill, emblem and other logos of the association shall be according to the guidelines established from time to time in the by-laws.

#### **SECTION – 3 COLORS**

The colors of this association and of each chartered club shall be purple and gold.

#### **SECTION – 4 SLOGAN**

Its Slogan shall be: Liberty, Intelligence, Our Nation's Safety.

#### **SECTION – 5 MOTTO**

Its Motto shall be: We Serve.



## ARTICLE – V

### COUNCIL OF GOVERNORS

#### **SECTION – 1**

There shall be a Council of Governors comprised of all the District Governors of the Sub Districts in the Multiple District and shall also include one Immediate Past District Governor who shall serve as Council Chairperson to coordinate the administration of the affairs of the Multiple District. The other Officers of the Multiple District shall also be the Members of the Council of Governors.

#### **SECTION – 2**

The Multiple District Council shall comprise of all the District Governors of the Sub Districts of this Multiple and Immediate Past District Governors not exceeding one half (1/2) of the number of District Governors who shall be voting Members of the Council which shall include the elected Council Chairperson, Council Vice Chairpersons, Council Secretary and the Council Treasurer.

#### **SECTION – 3**

The Council shall co-opt the Present Member of the International Board from the Multiple without voting privileges and may co-opt the Past Members of the International Board from the Multiple without voting privileges.

#### **SECTION – 4**

The Council shall co-opt the Representative of the Lions Clubs International in India as an ex-officio Member without voting privileges.

#### **SECTION – 5**

The Council shall co-opt the outgoing Council Chairperson as an ex-officio Member of the Council without voting privileges.



## **SECTION – 6**

Every Member of the Council except the past and present Members of the Board of Directors of the Lions Clubs International, the International Representative and the outgoing Council Chairperson shall have one vote in the proceedings thereof.

## **SECTION – 7**

Regular and special meetings of the Council shall be called and conducted pursuant to the Bye Laws.

## **SECTION – 8**

A majority of the voting Members of the Council shall constitute the quorum at any meeting of the Council.

# **ARTICLE – VI**

## **POWERS OF THE MULTIPLE DISTRICT COUNCIL**

### **SECTION – 1**

Subject to the control and supervision of Lions Clubs International, the provisions of the Constitution and Bye Laws of the International Association of Lions Clubs and the policies formulated from time to time by the Board of Directors of the said Association, the Multiple District Council shall have the following powers.

- (a) The Multiple District Council shall appoint various Committees for administration and activities with specific terms to carry out the programmes of the Lions Clubs International, Multiple and the Sub Districts and shall exercise control over the Officers, Agents and Committees appointed either by the Council or by the Multiple District Convention.



- (b) All properties, business and funds of the Multiple District shall be managed and controlled by the Council.
- c) The Council shall have jurisdiction, control and supervision over all phases of the Convention and meetings of the Multiple District.
- (d) All disputes and complaints relating to the interpretation of these Constitution and Bye Laws shall be decided by the Multiple District Council.

While deciding such questions and complaints, the Council shall be entitled to consult or co-opt any legal expert of its choice and shall communicate its decision in the form of a resolution to the contesting parties. If such decision is not satisfactory to contesting party or parties, the matter be referred to Lions Clubs International whose decision shall be final.

## **SECTION – 2**

In case of dispute of any matter at the Club, District or Multiple District level, the procedure set out by the Lions Clubs International shall be followed.

## **SECTION – 3**

- (a) Have original jurisdiction, when authorized under policy of the International Board of Directors and under Rules of procedure prescribed by said Board, to hear and rule upon any complaint of a constitutional nature raised by any Sub District or Districts, and Lions Club, or any Member of a Lions Club, in the Multiple District. All such rulings of the Council of Governors shall be subject to review and decision by the said International Board
- (b) Have control and management of all budgetary matters of the Multiple District and Committees of the Multiple District and Multiple District Convention. No obligation may be approved or made which shall effect an unbalanced budget or deficit in any fiscal year.



## SECTION – 4

- (a) Any Member of the Clubs or the Club shall avail all the remedies available at the Club, District, Multiple and International Constitution and Bye Laws and the decision of Lions Clubs International is final and binding.
- (b) If any Member of the Clubs approaches the Court of Law against the Club, District, Multiple and International such Member shall be removed by the Club from the membership of the Club and if the Club fails to remove such Members from the rolls of the Club membership, that Club should be recommended to be placed under status quo by the District Governor.
- (c) In case the Club, if it approaches the Court the Club shall be recommended to be placed under status quo by District Governor.
- (d) If any member of a club propagates / transmits messages/mails in social media thereby bringing down the image of the Lions organisation such Member shall be removed by the Club from the Membership of the Club and if the Club fails to remove such Member from the rolls of the Club membership, that Club should be recommended to be placed under status quo by the Council of Governors
- (e) If any club propagates/transmits messages/mails in social media thereby bringing down the image of the Lions organisation such club shall be placed under status quo by the Council of Governors

## SECTION – 5

**REMOVAL** At the request of the majority of the Council of Governors, A Special Meeting of the Council may be called for the purpose of removal of the Council Chairperson/Council Office Bearers. The Council Chairperson/Council Office Bearers may be removed from the Council for cause by an affirmative vote of 2/3 of the entire number of the Council of Governors.



## **ARTICLE – VII**

### **MULTIPLE DISTRICT CONVENTION**

#### **SECTION – I**

An Annual Convention of the Multiple District shall be conducted each year at least fifteen (15) days prior to the Annual International Convention at a date, time and the city/town selected by the Council. If circumstances warrant, the Council shall be authorized to change the place of the Convention.

#### **SECTION – 2**

(a) Each Chartered Club in good standing in the Multiple District shall be represented by one or more delegates at the Multiple District Convention and shall be entitled in each such Convention to one voting delegate and one alternate for each ten members who have been enrolled for at least one year and a day in the Club or major portion thereof the said Club as shown by the records of the International Office on the first day of the month preceding the month during which the Convention is held, provided, however, that each such Club shall be entitled to at least one (1) delegate and one (1) alternate. Each Certified Delegate present in person shall be entitled to one (1) vote of his/her choice on each question submitted to the Convention and for the election of each Office. The major fraction referred to in this SECTION – shall be five (5) or more members. Any Club which is newly chartered and any other Chartered Club which takes in new members prior to the convening of any such Convention, shall have its delegate quota determined on the basis of members who have been enrolled in the Club for at least one year and a day as shown on such record date in the records of the International Office. Delinquent dues may be paid and good standing acquired upto 15 (fifteen) days prior to the close of credential certification, as such closing time shall be established by the rules of the Convention. Unless otherwise specified herein, the affirmative vote of majority of the delegates voting on any question shall be the act of the Convention. Only delegates, alternate delegates and members in good standing of Chartered Lions Clubs



who have registered themselves at the Convention by paying the delegate fee shall be permitted to participate in the deliberations of the Convention.

- (b) Each officer of the International of this Multiple District (International President, Past International Presidents, Vice Presidents, International Directors, Past International Directors, District Governors, Council Chairperson) and other officers as may be designated by the International Board of Directors, who is an active member in good standing of a Chartered Lions Club by virtue of his / her office shall be an accredited delegate to each Convention of this Multiple District and shall not be included in the delegate quota of his / her club in any such convention.
- (c)
  - 1) Each Past International Presidents, International Vice Presidents and Past International Directors and Multiple Council Chairman of this Multiple shall be entitled to full delegate privileges at each Multiple Convention and shall not be included in the delegate quota of his / her Club for any such Convention.
  - 2) Each Past District Governor in good standing of a Chartered Lions Club in this Multiple shall have voting rights at each Multiple Convention and shall not be included in the delegates quota of his / her Club for any such Convention.
- (d) Each Officer of the International, viz., International President, Past International Presidents, Vice-Presidents, International Director, Past International Directors, Multiple Council Chairperson, and District Governor and any other officer as designated by the International Board of Directors, who is from this District and an active member in good standing of a Chartered Lions Club by virtue of his / her office shall be an accredited delegate to each of his / her District Convention and shall not be included in the delegate quota of his / her Club for any Convention.

### **SECTION – 3**

Hundred (100) delegates or alternates in attendance at any Convention session shall constitute a quorum at the said Convention session.



## **SECTION – 4**

The Multiple District shall have absolute responsibility on the Annual Convention.

The Multiple District shall conduct the convention directly and for the purpose it may appoint an Organising Committee / Facilitator District to fulfil the logistics requirements such as fixation of the venue, catering arrangements, etc.

## **SECTION – 5**

Proxy voting is strictly prohibited in Club, District (Single, Sub and Multiple) and association affairs.

## **SECTION – 6**

The Multiple District Convention may take appropriate actions on all matters, consistent with the Constitution and Bye Laws of the International Association of Lions Clubs and may adopt resolutions recommending action by Lions Clubs International.

## **SPECIAL CONVENTION**

### **SECTION – 7**

- a) A special Convention of the Clubs of the Multiple District may be called, by two thirds vote of the Council of Governors at such time and place as they shall determine provided that such Special Convention shall conclude no less than 15 days prior to the convening date of the International Convention. Written Notice of the Special Convention setting forth the time, place and purpose thereof, shall be provided to each Club in the Multiple District by the Multiple District Council Secretary, not less than 30 days prior to the convening date of the Special Convention.
- b) A Special Convention shall not be called to conduct election for any Offices of the Multiple District.



## **ARTICLE – VIII**

### **DISTRICT CONVENTION**

An Annual Convention of each Sub District in the Multiple District shall be concluded each year atleast twelve days prior to the convening date of the Multiple District Convention for the year.

## **ARTICLE – IX**

### **CONSTITUTION EFFECTIVE DATES AND FURNISHING COPIES**

#### **SECTION – 1**

Copies of the Constitution and Byelaws of the Multiple District shall be uploaded in the Multiple District Website for the benefit of the members use. All Clubs would be distributed printed copy of Multiple Constitution & Byelaws on or before 30th of June every year.

#### **SECTION – 2**

Copies of Constitution and Bye Laws of the Multiple District shall be made available on payment of Rs.100/- to club members if they so desire or shall be downloaded from the Multiple district Website.

## **ARTICLE – X**

### **VOTING RIGHTS**

#### **SECTION – 1**

A Club or Clubs in the Multiple or its Sub District which has/have failed to pay any indebtedness due to Lions Clubs International, the Multiple District or to the respective Sub District, shall forfeit its/their good standing and shall remain to till its/their indebtedness, including arrears if any, are paid to the International, Multiple District or the District. Delegates representing such Club/Clubs shall have no vote in any session of the International



Convention, Multiple District Convention or District Convention or Mid-term District Conference.

## **SECTION – 2**

A Member of Lions Clubs shall be in good standing if he/she is not in arrears with respect to any indebtedness due to the Club. Only Members in good standing may hold any Office or participate in any deliberations or exercise voting privilege or any other privilege under this Constitution.

## **ARTICLE – XI**

### **GENERAL**

#### **SECTION – 1**

The Multiple District Constitution shall include such basic amendments as passed by the International Convention to its Constitution and Bye Laws.

#### **SECTION – 2**

The term “International” and “Lions Clubs International”, “Vice District Governors” where ever occurring shall mean and refer to “The International Association of Lions Clubs”, the First Vice District Governor and Second Vice District Governor.

## **ARTICLE – XII**

### **CONSTITUTION AMENDING PROCEDURE**

- (1) This Constitution may be amended only at a Multiple Convention/ Special Convention by amendment reported by the Committee on Constitution and Bye Laws at such Annual Convention/Special Convention and adopted by the affirmative vote of two thirds (2/3) of the certified delegates voting at such meeting. No amendment shall be reported to a Convention for vote unless it shall first secure approval in one of the following methods:



- (a) Have been approved by the Council of Governors.
  - (b) Have been approved by Resolutions of Conventions of more than fifty (50%) per cent of the total Sub Districts in the Multiple.
  - (c) Have been passed by a Chartered Lions Club in its Board Meeting and ratified by the General Body of the said Chartered Club and also by the Sub District Convention in which the said Chartered Lions Club is a Member.
- (2) Any proposed amendment shall be reported for consideration at a Convention only after it is posted in the website/sent to all the clubs of the Multiple District not less than 30days prior to convening date of the Annual Multiple District Convention with notice that the same shall be considered and voted upon at the said Convention.



## **BYE LAWS**

### **ARTICLE – I**

#### **AREA**

##### **SECTION – 1**

###### **District 324 A**

Comprising Revenue Districts of Ramanathapuram, Virudhunagar, Thirunelveli, Tuticorin and Kanyakumari in the State of Tamil Nadu

###### **District 324 B**

Comprising Revenue Districts of Dindugal, Madurai, Sivaganga and Theni in the State of Tamil Nadu.

###### **District 324 C**

Comprising Revenue District of Nilgiris and parts of Revenue Districts of Coimbatore and Tirupur in the State of Tamil Nadu

###### **District 324 D**

Comprising parts of Revenue Districts of Coimbatore and Tirupur in the State of Tamil Nadu

###### **District 324 E**

Comprising Revenue Districts of Erode, Namakkal, Salem, Dharmapuri, Krishnagiri and part of Tirupur in the State of Tamil Nadu

###### **District 324 F**

Comprising the Revenue Districts of Thanjavur, Nagapattinam, Pudukottai, Karur, Tiruchirapalli, Perambalur, Ariyalur and Thiruvarur in the State of Tamil Nadu and Karaikkal in the Union Territory of Pondicherry

###### **District 324 G**

Comprising Union Territory of Pondicherry, excluding Karaikkal, Yanam and Mahe, Revenue Districts of Cuddalore and Villupuram in the State of Tamil Nadu.



### **District 324 H**

Comprising the Revenue Districts of Thirupattur, Vellore, Ranipet, Kancheepuram and Thiruvallure in the State of Tamilnadu.

### **District 324 I**

Comprising the Revenue Districts of Chingleput and Thiruvannamalai in the State of Tamilnadu and Madras City Postal Code excluding the Postal Regions of Chennai prior to 30th June, 1997.

### **District 324 J**

Comprising part of Postal divisions of Chennai City bearing Postal Pin Codes

600016	600019,	600027	600043 to	600047	600049
600051 to	600058	600059	600061 to	600067	
600069 to	600077	600081	600082	660085	600087
600088	600091 to	600093	600095	600099	600100
600106	600107				

in the State of Tamil Nadu and the existing Clubs chartered upto October 31, 2014.

### **District 324K**

Comprising a part of postal divisions of Chennai City bearing Postal Pin Codes 600 021, 600 026,600 031, 600 033, 600 038, 600 039, 600 050, 600 060, 600 062, 600 068, 600 078, 600 081, 600 083, 600 094, 600 103 in the State of Tamil Nadu and the existing Clubs chartered upto October 31, 2014.

### **District 324 L**

Comprising a part of Postal Divisions of Chennai bearing Postal Pin codes 600 013, 600 089, 600 096 to 600 098, 600 101,600 102, 600110, 600 111 & 600 113 in the State of Tamil Nadu and the existing Clubs chartered upto October 31, 2014.



## **District 324 M**

Comprising a part of postal divisions of Chennai City bearing Postal Pin Codes :

600001 to	600012	600014	600015	600017	600018
600020	600022	600023	600024	600025	600028
600029	600030	600032	600034	600035	600036
600037	600040	600041	600042	600079	600084
600085	600086	600090	600104	600105	600108
600109	600112				

in the State of Tamil Nadu, Union Territory of Andaman and Nicobar Islands and the existing Clubs chartered upto October 31,2014.

## **SECTION – 2**

Whenever a change is effected by the Government in respect of the name and/or area boundaries of a Revenue District, other Governmental Division or Territory falling within the boundaries of one or more of the Sub Districts of the Multiple District, such changes in name and/or area/boundaries shall be incorporated in SECTION – 1 of this Article I, without going through the provisions prescribed for amending the Constitution but through a timely intimation to all active Lions Clubs in Multiple District from the Council of Governors of the Multiple District, provided that such changes does not affect the existing boundaries of either the Multiple District or of any of the Sub Districts in the Multiple District.

## **SECTION – 3**

Whenever Lions Districts are bifurcated or redistricted shall be incorporated in SECTION – I of this Article I without going through the provisions prescribed for amending the Constitution but through a timely intimation to all active Lions Clubs in Multiple District from the Council of Governors provided that such change does not affect the existing boundaries of the Multiple District.



## ARTICLE II

### **SECTION – 1**

- (a) The Chairperson and two Vice Chairpersons of the incoming Council shall be elected by the incoming Governors by a secret ballot from amongst the outgoing District Governors of the Multiple District at the preliminary meeting of the District Governors – Elect to be convened and conducted by the Council Chairperson giving the date, time and place of such meeting at the City/Town of the Annual Multiple District Convention, twelve (12) hours before the inauguration of Convention where the District Governors – Elect are present. In the event none of the outgoing Governors of the Multiple District is willing to accept the Office of Council Chairperson and/or two Vice Chairpersons, the District Governors Elect shall elect among themselves a Chairperson and/or two Vice Chairpersons for the Multiple Council.
- (b) The Secretary of the incoming Council shall be elected by the incoming Governors by a secret ballot from amongst the outgoing District Governors at the preliminary meeting of the District Governors elect to be held at the City/Town of the Annual Multiple District Convention twelve (12) hours before the inauguration of the Convention where the District Governors-Elect are present. In the event none of the Outgoing Governors of the Multiple District is willing to accept the Office of Secretary, the District Governors Elect shall elect among themselves as Secretary of the Incoming Council.
- (c) The Treasurer of the incoming Council shall be elected by the incoming Governors by a secret ballot from amongst the outgoing District Governors at the preliminary meeting of the District Governors elect to be held at the City/Town of the Annual Multiple District Convention twelve (12) hours before the inauguration of the Convention where the District Governors-Elect are present. In the event none of the Outgoing Governors of the Multiple District is willing to accept the Office of Treasurer, the District Governors Elect shall elect among themselves as treasurer of the Incoming Council.



Provided however the contesting candidates for the offices mentioned in this SECTION – shall have cleared the Sub District dues as per the bill raised by the Multiple Council which shall include the arrears and are only eligible for filing their nomination. If such dues are paid just before filing the nomination, the said dues shall be paid either by way of demand draft or by cash only. No other mode of payment shall be accepted. The disqualification of any Sub District for non payment of Multiple District Dues and arrears shall also apply to voting for the election of Multiple Council Office Bearers.

## **SECTION – 2**

The Secretariat of the Council shall be at Century Plaza, Flat No.5L & 5M, 5th Floor, 566, Anna Salai, Teynampet, Chennai – 600 018

## **SECTION – 3**

A majority of the voting Members of the Council shall constitute the quorum of any Meeting of the Council.

## **SECTION – 4**

- (a) The Council shall hold its first regular meeting within sixty (60) days after the date on which the District Governors officially take Office and such other meetings as it deems advisable. At the preliminary meeting of the Governors – Elect at the City/Town of Annual Multiple District Convention, the incoming Council Secretary in consultation with the District Governors-Elect and the Multiple Council Chairperson-Elect, shall issue a written call for the first meeting of the Council with the date, time and place of meeting set out in the call. The time and place of the subsequent meetings shall be fixed by the Council.
- (b) The Council shall conduct a minimum of four Council Meetings, each one in a quarter.
- (c) The Governors Elect shall fix up the Subscription for Multiple Council members and the same shall be paid by the respective Multiple Council members on or before the I Meeting of the Council of Governors, failing which, their name may be removed by the Council of Governors.



## **SECTION – 5**

Notice of convening ordinary meetings of the Council, with the Agenda thereof, shall be sent by E mail to each Member of the Council, appointees and Vice District Governors at least fourteen (14) days prior to the date fixed for such meeting.

## **SECTION – 6**

Special Meetings of the Council shall be held at places and time fixed by the Chairperson upon requisition of a majority of the voting members of the Council to the Chairperson. Such Special Meeting shall be called within ten (10) days and held within twenty (20) days from the date of the receipt of the requisition. When necessary, the Chairperson himself/herself may call for a special meeting at such time and place fixed by the Chairperson in consultation with the voting members of the Council.

## **SECTION – 7**

- (a) A preliminary meeting of incoming Council shall be held on or before June 07 at the City/Town where the District Governors Elect are present at a time and place/venue as decided by the elected members of the incoming Council of Governors “to fix date for the First Council Meeting and also seek the names of nominees from each District Governor-elect for nominating in various committees”.
- (b) The Multiple Council Chairperson – Elect shall finalise on or before June 07 the various committee nominations with due approval of District Governors – Elect for effective functioning of the Multiple from the commencement of Lions Year.
- (c) The Multiple Council Chairperson may accept from among the names recommended and shall also appoint any other member as deemed fit based upon the past performance of the member/s.
- (d) The Districts which has membership up to 3000 may nominate 5 Past District Governors and in addition one for each 1000 member or major fraction thereof.



## **SECTION – 8**

Regular and/or Special Meetings of the Council may be held through the use of alternative meeting formats, such as teleconference and/or web/virtual conference. Such action may be initiated with approval of the majority of the Council of Governors.

## **ARTICLE – III**

### **MULTIPLE DISTRICT DUES**

#### **SECTION – 1**

The Multiple District Council shall levy per capita dues of Rs.190/- (Rupees one hundred and ninety only) per annum per member of the Lions Clubs of the Sub Districts in the Multiple District, and shall collect the same from the Clubs through Sub Districts based on the Membership Strength as of July 1 / January 1 as follows :

- I) Rs. 95/- (Rupees Ninety Five only) per member by August 31 each year covering semi annual period July-December based on Membership Strength as of July 1;
- ii) Rs.95/- (Rupees Ninety Five only) per member by February 28/29 each year covering the semi annual period January- June based on Membership strength as of January 1 Due credit for clubs de-chartered/ cancelled/surrendered during the first half year to be given credit to the respective Sub District

This is effective from July 1 2020

#### **SECTION – 2**

The Council at the end of each Lions Year shall show the arrears which remain uncollected from the Sub-Districts, if any. It shall remain the duty of the respective Sub-Districts to settle the arrears to acquire good standing status.



### **SECTION – 3**

A mandatory contribution of Rs.250/- (Rupees Two Hundred Fifty Only) per member is to be levied on all the club members for the year 2021-22 as one time payment towards Contribution to International Convention to be held at Delhi in 2022 as per the membership strength of 1.7.2021.

## **ARTICLE – IV**

### **MULTIPLE DISTRICT CONVENTION**

#### **SECTION – 1**

The Multiple council shall appoint an organizing committee to conduct Annual Multiple Convention.

#### **SECTION – 2**

The Chairperson of the Council shall issue a printed official call for the Annual Convention of the Multiple District at least 45 days prior to the convening date stating the date and time fixed by the Council, the place selected by the Council and appoint various committees with the names of respective Chairpersons and members and communicate the same to all the Clubs in the Multiple District.

#### **SECTION – 3**

The Council Office Bearers, International Directors, Past International Directors, Past District Governors, who are nominated to the Council and Past District Governors, who are appointed to various Convention Committees by the Multiple Council Chairperson and Council of Governors shall be the officers of the Multiple District Convention.

#### **SECTION – 4**

A Convention Sergeant-at-Arms and such Assistant Sergeants-at-Arms as deemed necessary shall be appointed by the Council Chairperson.



## **SECTION – 5**

The Registration fee as determined by the Council shall be collected from each delegate/ alternate delegate and members attending the Multiple District Convention to defray the Convention expenses.

## **SECTION – 6**

An Official Report of Convention shall be sent by E mail to Lions Clubs International within 7 days and to all the Lions Clubs in the Multiple District by the Council Secretary within 60 (sixty) days after the close of the Convention.

## **SECTION – 7**

The Multiple District Convention/special Convention accounts shall be audited every year by a Chartered Accountant or a firm of Chartered Accountants appointed by the Multiple Council. The audited statement of accounts shall be completed within 3 (three) months of the close of the Convention and the audited financial statement of accounts and the Auditor's Reports shall be submitted by the Multiple Council Chairperson/ Treasurer, in whose period the Convention is held, to the incumbent Council which shall circulate the same among the Lions Clubs in the Multiple District not later than 5 (five) months of the fiscal year in which such Conventions are held.

## **SECTION – 8**

The procedure as mentioned in Sections 2 to 4,6 and 7 shall be followed for holding the Multiple District Special Convention also except altering the notice period of printed Official Call of such Special Convention to 30 days.

## **SECTION – 9**

The Multiple District Council Office Bearers (Executive Council) shall determine the fee for delegates / alternate delegates and members attending the Special Convention to defray the Special Convention expenses and have the same approved by the voting members of the Council by circulation or by electronic format.



## ARTICLE – V

### MULTIPLE DISTRICT ACCOUNTS AND AUDIT

#### **SECTION – 1**

- (a) The Council shall maintain its accounts on mercantile & double entry system and the annual final statements of accounts shall comprise of the Balance Sheet and the Income and Expenditure Account, incorporating therein figures of the previous year.
- (b) The Multiple District Council shall appoint an Audit Committee consisting of 3 persons among the Council Members who are well versed in maintenance of Accounts and Accounting Procedures for the purpose of auditing the books of accounts of Multiple District, who will submit their Auditing Reports in the Multiple Council periodically.

#### **SECTION – 2**

The accounts shall be audited annually or, if found necessary, at more frequent intervals by a Chartered Accountant or a firm of Chartered Accountants appointed by the Council. The audited statement of accounts shall be completed within 3 (three) months of the close of the fiscal year and the audited annual financial statements of accounts and the Audit Report of the previous fiscal year shall be circulated by the ruling Council among all the Lions Clubs in the Multiple District not later than 5 (five) months from the start of the fiscal year.

#### **SECTION – 3**

The audited final statements of accounts of Multiple District and audited final statements of Multiple Convention accounts together with the Auditor's Reports, shall be placed before the session of the Multiple District Convention next following and shall be made available to the delegates and alternates attending the Annual Convention. It shall be the responsibility of the Council of the fiscal year to which the accounts relate to answer questions or give explanations on matter arising out of the discussions on the accounts in the session of the Multiple District Convention.



#### **SECTION – 4**

The Council shall submit at the Annual Multiple District Convention each year a Statement of receipts and payments of the current fiscal year, prepared up to 30 (thirty) days prior to the date of the Convention

#### **SECTION – 5**

The fiscal year of the Multiple District shall be July 1 through June 30

#### **SECTION – 6**

The Multiple District Council shall deposit with the International and the Office of Lions Clubs International in Mumbai one copy each of the minutes of the Multiple District Council Meetings within 30 (thirty) days of the close of Council Meetings. The Secretary shall transmit copies of complete proceedings of the Convention within 60 days of the close of the Multiple Convention and the Annual Accounts and Balance Sheet of the Multiple within 60 (sixty) days of the close of the fiscal year.

#### **SECTION – 7**

The Multiple District Council shall have the power to call from the International Office details mentioned in SECTION – 6 above relating to previous years.

#### **SECTION – 8**

The Multiple District Council shall frame the rules of audit for the Multiple District at the first Council Meeting.

### **ARTICLE – VI**

#### **DUTIES OF MULTIPLE COUNCIL OFFICE BEARERS**

##### **SECTION – 1**

##### **Multiple District Council Chairperson:**

Under the general supervision of the International Board of Directors, the Multiple District Council Chairperson shall be the Co-coordinator of the Multiple District and shall act on behalf of and upon delegation from the Council of Governors. His/her specific responsibilities shall be to:



- (a) Further purposes of this Association
- (b) Provide leadership, direction and initiative for International and Multiple District programs, goals and long range planning.
- (c) Create and foster harmony and unity among District Governors, and assist them solve issues;
- (d) Chair the Multiple District Convention and all Council Meetings.
- (e) Submit report and perform such duties as may be required by the Multiple District Constitution and By Laws.
- (f) Perform such other administrative duties as may be assigned by the Multiple District Council of Governors and
- (g) Facilities, at the close of his/her term of Office, the timely presentation of all Multiple District accounts, funds and records to his/her successor in office.

## **SECTION – 2**

### **Multiple District Vice Chairpersons:**

- (a) Shall preside over the Council Meetings or Convention in the absence of the Council Chairperson.
- (b) Shall actively participate in the proceedings of the Council Meetings.
- (c) Upon direction of the Council shall oversee Sub Committee Meetings.
- (d) Shall perform such other duties as assigned by the Council of Governors.

## **SECTION – 3**

### **Multiple District Council Secretary:**

Under the supervision and direction of the Council of Governors the Council Secretary of the Multiple District shall:



- (a) Keep an active record of the proceedings of all the Meetings of the Council and within 30 (thirty) days after each Meeting, forward by e mail copies thereof to all Members of the Council and Appointees and Vice District Governors and to the Office of Lions Clubs International and
- (b) Assist the Council in conducting the business of the Multiple District and perform such other duties as are specified in these Constitution and Bye Laws and as may be assigned to him/her from time to time by the Council.

#### **SECTION – 4**

##### **Multiple District Council Treasurer:**

Under the supervision and direction of the Council of Governors the Multiple District Council Treasurer shall

- (a) Receive and issue receipts for all per capita Multiple dues paid to him/her by the Clubs in the Multiple District through the Sub District and deposit the same in bank or banks designated by the Council and disburse payments under the supervision and control of the Council by cheque drawn against said deposits signed by him and counter signed by the Council Chairperson or any other Member of the Council authorized by the Council.
- (b) Keep accurate books and records of accounts of all Council and Multiple District transactions.

#### **SECTION – 5**

##### **MULTIPLE DISTRICT PROTOCOL CHAIRPERSON**

The Council of Governors shall appoint annually a protocol chairperson(s) for the multiple district. Under the supervision and direction of the Council of Governors, the protocol chairperson shall:



- (a) At all events attended by visiting dignitaries, provide seating charts in keeping with the association's official protocol; ensure that spoken introductions are based on the same, ensure that dress requirements are clear for all events.
- (b) Arrange for proper airport (or other arrival) greetings; arrange suitable transportation to hotel or other lodging, inspect hotel room in advance to ensure its suitability, and provide appropriate amenities (flowers, fruit, etc).
- (c) Arrange for the proper escort of visitors to each function on the schedule.
- (d) Arrange courtesy calls on local government leaders (or regional and/or national leaders if the location suggests this as a possibility), as the visitor's schedule permits.
- (e) Coordinate public relations media exposure such as television, radio and print media, as necessary.
- (f) Coordinate departure from hotel, and transportation to airport (or other departure venue).

## **SECTION – 6**

### **GLOBAL SERVICE TEAM (GST) MULTIPLE DISTRICT COORDINATOR**

The GST multiple district coordinator(s) is(are) a member of the Multiple District Global Action Team. His/her responsibilities include:

- (a) Develop and execute an annual multiple district action plan and monitor progress toward goals. Support districts and offers motivation to reach district goals.
- (b) Collaborate with GMT and GLT multiple district coordinators and the Global Action Team Multiple District Chairperson (council chairperson) to further initiatives focused on leadership development, membership growth, and expanding humanitarian service.
- (c) Support local community service projects that create a sense of belonging and pride to the Lions and Leos in the multiple district.



- (d) Collaborate with GMT and GLT to provide retention strategies to districts.
- (e) Communicate regularly with GST district coordinators to inform them of LCI and LCIF programs, partnerships and grants.
- (f) Serve as a resource and content expert for regional best practices in service project implementation for LCI initiatives.
- (g) Encourage GST district coordinators to promote service projects that attract multiple generational participant, including the integration and leadership development of Leos.
- (h) Increase LCIF coordinator collaboration at the multiple district and district level to maximize LCIF resources and fundraising.
- (i) In coordination with the LCIF multiple district coordinator, monitor LCIF Grants given to the Multiple District.

## **SECTION – 7**

### **GLOBAL MEMBERSHIP TEAM (GMT) MULTIPLE DISTRICT COORDINATOR.**

The GMT multiple district coordinator(s) is(are) a member of the Multiple District Global Action Team. His/her responsibilities include:

- (a) Collaborate with the GLT and GST multiple district coordinators and the Global Action Team Multiple District Chairperson (council chairperson) to further initiatives focused on leadership development, membership growth and expanding humanitarian service.
- (b) Develop and execute an annual multiple district membership development plan.
- (c) Communicate regularly with the GMT district coordinators to ensure that they are aware of available membership programs and resources.
- (d) Monitor each district's progress towards membership goals. Offer motivation and support to help district reach their goals.



- (e) Encourage GMT district coordinators to include diverse populations to participate in Global Action Team initiatives.
- (f) Respond quickly to prospective member leads provided by LCI, track recruitment and provide status report of the lead.
- (g) Complete requirements and submit applications to receive multiple district funding from LCI for membership development activities.
- (h) Provide retention strategies to districts in collaboration with GLT and GST multiple district coordinators.
- (i) Motivate districts to charter specialty clubs.

## **SECTION – 8**

### **GLOBAL LEADERSHIP TEAM (GLT) MULTIPLE DISTRICT COORDINATOR.**

The GLT multiple district coordinator(s) is(are) a member of the Multiple District Global Action Team. His/her responsibilities include:

- (a) Collaborate with your GMT and GST multiple district coordinators and Global Action Team Chairperson (council chairperson) to further initiatives focused on leadership development, membership growth and expanding humanitarian service.
- (b) Develop and execute an annual multiple district leadership development plan.
- (c) Communicate regularly with GLT district coordinators to ensure they are aware of leadership development programs and resources available.
- (d) Provide ongoing motivation to and monitors progress of GLT district coordinators, zone chairpersons and club leadership to achieve leadership development goals.
- (e) Encourages GLT district coordinators to include diverse populations to participate in Global Action Team initiatives.



- (f) Promote leadership development opportunities that encourages participation insert at all levels of the association.
- (g) Organize and facilitate instructor-led and webbased training in coordination with LCI.
- (h) Collaborate with GMT and GST multiple district coordinators to provide retention strategies to districts.
- (i) Include diverse populations to participate in Global Action Team initiatives.
- (j) Identify potential and new leaders to participate in service, membership and leadership development opportunities.
- (k) Complete requirements and submits applications to receive multiple district funding from LCI for leadership development activities.

## **SECTION – 9**

### **LCIF MULTIPLE DISTRICT COORDINATOR.**

The LCIF Multiple District Coordinator(s) is(are) appointed by the LCIF chairperson and LCI president to serve for a three-year term. This position serves as an ambassador for Lions Clubs International Foundation and reports directly to LCIF chairperson and LCIF Board of Trustees. His/her responsibilities include:

- (a) Identify, recruit and train a Lion in each district to serve a three-year term as the LCIF district coordinators.
- (b) Be familiar with LCIF initiatives and educate Lions within the multiple district on the various grants and projects supported by LCIF. Assist district governors with grant applications to LCIF, as needed.
- (c) Promote foundation initiatives in multiple district publications, during district and multiple district events and to the public at large.
- (d) Ensure that LCIF-funded projects within the multiple district receive proper promotion and follow grant-criteria guidelines.



- (e) Encourage all Lions within the multiple district to contribute to LCIF and promote recognition programs as incentives to donate to LCIF.
- (f) Identify potential major gift donors, local foundations, corporations, and businesses with the potential to support LCIF and, and when appropriate, be involved in the gift-request process.
- (g) Assist with the submission of LCIF funds, MJF applications, and other donation information when necessary.
- (h) Report progress quarterly to the area LCIF Trustee

## **SECTION – 10**

### **Multiple District Council:**

The Multiple District Council shall

- a) Make all contracts and approve all bills relating to the Multiple District administrative expenses.
- b) Designate a depository for the Multiple District fund and
- c) Receive financial reports, semi annually or more frequently from the Council Secretary and Treasurer, if necessary, and provide for an audit at the end of the fiscal year of the books of accounts of the Multiple.

## **ARTICLE – VII**

### **COMMITTEES**

#### **SECTION – 1**

- (a) The Credentials Committee of the Multiple District Convention shall be comprised of the Council Chairperson, Council Vice Chairpersons, Council Secretary, Council Treasurer and ruling District Governors. The Chairperson of this Committee shall be the Council Chairperson and the Council Vice Chairperson shall assist him/her.



- (b) The Clubs shall submit the list of delegates / alternate delegates with their membership number and photographs 7 (seven) days before 4.00 pm of the date of the commencement of the Annual Multiple Convention to the Multiple Council Secretary / Treasurer. The Clubs which fail to furnish the list of delegates / alternate delegates 7 (seven) days before 4.00 pm of the date of commencement of the Annual Multiple Convention shall forfeit its voting rights.
- (c) It shall be the duty of this Council Office Bearers to prepare the valid certified credentials to delegates and alternates after compiling statistics of credentials received from Clubs before 3 days of the Annual Multiple Convention.

The District Governors who are the Members of the Credential Committee may verify the compiled list of voting / alternate Delegates of their respective Districts.

Thereafter the Council Office Bearers shall commence issue of credentials at least one (1) day prior to Annual Multiple District Convention and report the same to the Convention when called for.

- (d) The Clubs can attain the status of good standing by making payments of International, Multiple, District and any other Dues as per schedule prescribed under the Constitution & Bye Laws of LCI.
- (e) There shall not be any changes in the list of delegates / alternate delegates once the credential list is prepared by the Multiple Council Chairperson, verified by respective District Governors, 1 (one) day before the commencement of the Annual Multiple Convention.

It shall be the duty of the Council Officer Bearers to issue the valid certified credentials to delegates and alternates, to compile statistics of credentials issued and report the same to the Convention when called for.



## **SECTION – 2**

- (a) The Multiple District Council shall appoint before the Multiple District Convention, the Chairperson and Members of the Resolutions Committee, Nomination Committee, Election Committee, Constitution and Bye Laws Committee, Rules of Procedure Committee and Parliamentary Procedure Committee. These Committees shall perform such duties as the Council shall designate.
- (b) The Committee appointed by Multiple District Chair shall consists of not more than 5 members each of whom shall be a member in good standing of a different chartered clubs in the Multiple District.

## **SECTION – 3**

“The Credential Committee shall under no circumstances issue Credentials before actual realisation of all dues (District, Multiple and International) as prescribed under relevant provisions of Constitution & Bye Laws of respective District, Multiple and LCI.

The Committee shall only accept either Cash or Demand Draft towards such dues on the prescribed due dates which remain unrealised and thereafter issue credentials. However the provision under Article XII SectionI (b) & (c) of Bye Laws which deals with payment of dues and last date of submission of delegates form will have overriding effect”.

## **SECTION – 4**

The voting delegates and alternate delegate for Multiple/Special Convention shall carry with them the identification card of anyone of the description set out below at the time of polling and show the same to the Election Committee before exercising their franchise:

- 1) PAN Card (2)Ration Card with photo (3) Passport (4) Driving Licence (5)Aadhar Card (6) Voters ID or any other identification with photo issued by the Government or Quasi Government Authorities



## **ARTICLE – VIII**

### **RULES OF CONVENTION AND SPECIAL CONVENTION**

#### **SECTION – 1**

The Multiple District Council of Governors shall arrange the order of the business for the Multiple District Convention and the same shall be the order of business at all sessions.

#### **SECTION – 2**

Except as otherwise provided in these Constitution and Bye Laws or in the Rules of Procedure adopted, all questions of order and procedure in any Multiple District Convention or any Meeting of the Multiple District Council shall be determined by the provisions in the Robert's Rules of Order, newly revised.

## **ARTICLE- IX**

### **NOMINATION AND ENDORSEMENT**

#### **International Director & Third Vice President Nominees**

#### **SECTION – 1**

Subject to the provisions of the International Constitution and Bye Laws, any Member of Lions Club in the Multiple District seeking endorsements of the Convention of his/her Sub District and the Multiple District as a candidate for International Director or International Third Vice President shall,

- a) Deliver (by mail or in person) written notice of intention to seek such endorsement to the District Governor of his/her Sub District within 30 days and the Multiple District Secretary not less than 90 days prior to the Convention dates of his/her Sub District and the Multiple District respectively, at which the question of endorsement is to be vested upon and,



- b) Deliver with said notice of intention, evidence of fulfillment of the qualifications for such office set forth in the International Constitution and Bye Laws,
- c) The Multiple Council shall have the authority to decide the timing of the endorsement to be given to any International office such as II/ III Vice President or International Director considering the vacancy of office or the rotation of office as determined by the Area Leadership.

## **SECTION – 2**

Each Notice of Intention so delivered shall be transmitted forthwith by the Sub District Governor and the Multiple District Secretary as the case may be, to the Nomination Committee of the respective Convention, which shall review and perfect the same by obtaining from each prospective candidate any additional evidence of such intention and qualifications as may be necessary under the International Constitution and Bye Laws and shall place at the respective Convention the name of each such prospective candidate who fulfilled the said procedural and constitutional requirements.

## **SECTION – 3**

Each such Nominee for endorsement shall be entitled to one seconding speech of not more than 5 minutes duration.

## **SECTION – 4**

The vote on the question of endorsement shall be by secret printed ballot unless there shall be only one nominee seeking the same in which case a voice vote shall be taken and declared endorsed if the vote is in favour of the candidate. The candidate receiving the highest number of valid votes shall be declared endorsed (elected). In case of tie on highest votes the balloting shall be conducted before the adjournment of the Convention between the tied candidates and the candidate getting the highest valid votes shall be declared (elected.)



## **SECTION – 5**

Certification of Endorsement by the District Convention and Multiple District Convention shall be sent by E-mail within three working days and also send it in writing to the International Office respectively by the District and Multiple Officials designated and in accordance with the requirements set forth in the International Constitution and Bye Laws.

## **SECTION – 6**

No endorsement of any candidature of any members of a Lions Clubs in this Multiple District shall be valid unless and until the provision of this Article XI have been met.

## **SECTION – 7**

- (a) Any endorsement for the office of International 3rd Vice President and / or International Director shall be valid only for 3 (three) succeeding International Conventions following said endorsement where the Member is otherwise eligible under the Constitution and Bye Laws to be elected. During the term of validity of endorsement, (1) no recession shall occur, (2) no other endorsement is valid and (3) in the event of death, ineligibility, withdrawal of the candidate, the original resolution of endorsement shall be null and void. No further certification of endorsement shall be required during the valid term of the endorsement.
- (b) Endorsements for international Director shall be valid for three (3) succeeding conventions provided that the candidate is otherwise eligible to be elected. If not elected during the initial endorsement, the candidate must wait three (3) years before such candidate is eligible to seek endorsement again. Endorsements for International Third Vice President, shall be valid for three (3) succeeding conventions provided that the candidate is otherwise eligible to be elected for a maximum of two (2) succeeding endorsements. If not elected during the successive endorsement periods, then such candidate must wait three (3) years before the candidate is eligible to seek endorsement again.



## ARTICLE – X

### AMENDMENT

#### **SECTION – 1**

These Bye Laws may be amended only at a Multiple District Convention/ Special Convention by resolution reported by the Committee on Constitution and Bye Laws and adopted by a majority of the votes cast in a meeting where at least 100 (one hundred) certified delegates/alternates are present.

#### **SECTION – 2**

No amendment shall be so reported or voted unless the same shall have been furnished in writing to each club in the Multiple District not less than 15 (fifteen) days prior to the convening date of the Annual Multiple District Convention with notice that the same shall be voted upon at said Convention.

- 2 (a) No amendment shall be reported to a convention for vote unless it shall first secure approval in one of the following methods :
  - (1) Have been approved by the Council of Governors.
  - (2) Have been approved by Resolution of Convention of more than fifty (50%) percent of the total Sub District in the Multiple.
  - (3) Have been passed by a Chartered Lions Club in its Board Meeting and ratified by the General Body of the said Chartered Club and also by the Sub District Convention in which the said Chartered Lion Club is a Member.
3. Any proposed amendment shall be reported for consideration at a convention at a convention only after it is posted in the website of the Multiple District not less than 30 days prior to convening date of the Annual Multiple District Convention / Special Convention with notice that the same shall be considered and voted upon in the said convention.



### **SECTION – 3**

Each amendment shall take effect from the 1st of July following the Multiple District Convention at which the same is adopted unless otherwise specified in the amendment.

### **SECTION – 4**

These Bye Laws shall come into full force from the 1st of July following the Multiple District Convention at which the same is adopted by the affirmative vote of majority votes cast.







THE INTERNATIONAL ASSOCIATION OF  
**LIONS CLUBS**  
MULTIPLE DISTRICT 324

**CONSTITUTION  
& BYE LAWS**

Date of Publication 30 June 2023

To

**Lion R. SRIDHARAN**  
Multiple Council Secretary  
No. 5, L & M, Century Plaza,  
560 - 562, Anna Salai, Teynampet, Chennai 600018  
Ph: 044 - 45024450 | Email: mdlions324@gmail.com