



**THE INTERNATIONAL ASSOCIATION OF
LIONS CLUBS
(LIONS CLUBS INTERNATIONAL)
DISTRICT 324 A5**

**DISTRICT
CONSTITUTION
& BYE-LAWS
(AS AMENDED UPTO MARCH 01, 2021)**

LIONS CLUBS INTERNATIONAL PURPOSES

TO ORGANIZE, charter and supervise service clubs to be known as Lions clubs.

TO COORDINATE the activities and standardize the administration of Lions clubs.

TO CREATE and foster a spirit of understanding among the peoples of the world.

TO PROMOTE the principles of good government and good citizenship.

TO TAKE an active interest in the civic, cultural, social and moral welfare of the community.

TO UNITE the clubs in the bonds of friendship, good fellowship and mutual understanding.

TO PROVIDE a forum for the open discussion of all matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by club members.

TO ENCOURAGE service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavors.

VISION STATEMENT

TO BE the global leader in community and humanitarian service.

MISSION STATEMENT

TO EMPOWER volunteers to serve their communities, meet humanitarian needs, encourage peace and promote international understanding through Lions clubs.



THE INTERNATIONAL ASSOCIATION OF LIONS CLUBS

(LIONS CLUBS INTERNATIONAL)

DISTRICT 324 A5

DISTRICT CONSTITUTION & BYE-LAWS

(As amended up to March 01, 2021)

Whereas, the Lions District 324-A5, which came into existence in the year 2004 as sub-District of Multiple District 324 of Lions Clubs International and , whereas the necessity for certain amendments of the sub-District Constitution and Bye-laws is often felt for streamlining the District Administration and for providing directions to the Lions Clubs and Lion members in the Sub-District depending upon the customs, practices and needs of the situation within the country (India) in general and within the District 324 A5 (Chennai) in particular.

Be it known that, we the members of various Lions Clubs functioning within the territorial jurisdiction of Sub-District 324-A5 gathered at Chennai on the in the Mid Term Convention / Annual District Convention to adopt this Constitution & Bye-laws have enacted this Constitution & Bye-laws as follows as amended up to March,01,2021.

ARTICLE - I

This Association shall be known as "The International Association of Lions Clubs - District 324-A5 " or "Lions Clubs International District 324-A5" (hereinafter referred to as the District).

ARTICLE - II

AREA

Section 1 : District 324-A5 shall comprise of all chartered Lions Clubs located and functioning within a part of the postal divisions of Chennai in the State of Tamil Nadu, India, as on date and any Lions Club that may be chartered in District 324-A5 in future.

Section 2 : Whenever a change is effected by the Government in respect of the name and/or area of the postal divisions of the areas in the District (Chennai), such changes in name and / or area shall be incorporated into section 1 of this Article II without going through the provisions prescribed for amending the Constitution, but through the timely intimation to all Lions Clubs in good standing in the District.

ARTICLE - III

OBJECTS

Section 1 : To provide an administrative structure for the efficient administration of the District.

Section 2 : To promote and coordinate the activities and to standardize the efficiency of functioning of Lions Clubs in the District.

Section 3 : To motivate the individual Lions and the Lions Clubs in the District to take up service projects to achieve all or any of the objectives of the International Association of Lions Clubs / Multiple District / District.

ARTICLE - IV

MEMBERSHIP

The membership of this Association shall consist of only Lions Clubs duly organised and chartered by the Lions Clubs International located and functioning within the territorial jurisdiction of District 324-A5 as detailed in section 1 of Article II.

The District shall have its office known as Lions District Central Office located at Flat No.1C, J. P. Towers, Thirumurthy Nagar Main Road, Nungambakkam, Chennai - 600 034 The District Cabinet may change the location of the District Central office as and when found necessary.

ARTICLE V

JURISDICTION, SLOGAN, MOTTO, AND INSIGNIA

Section 1 : This Constitution & Bye-laws shall extend to the Lions Clubs located and functioning within the postal divisions of Chennai known as territorial jurisdiction of Lions Clubs International District-324-A5

Section 2 The Slogan for this Association shall be Liberty, Intelligence, Our Nation's Safety.

Section 3 : Its Motto shall be "We Serve"

Section 4 : This Association shall have an official insignia as illustrated below.



Section 5 : This Constitution & Bye-laws is subject to the control and supervision of Lions Clubs International, the provisions of the Constitution & Bye-laws of the International Association of Lions Clubs and the policies formulated from time to time by the Board of Directors of the said Association.

Section 6 : The Fiscal year of this District 324-A5 shall be July 1st of the year to June 30th of the succeeding year.

Section 7 : The terms "International" and 'Lions Clubs International' wherever they occur shall mean and refer to the “ International Association of Lions Clubs”.

Section 8 : Wherever the male gender or pronoun presently appears in the Constitution & Bye-laws it shall be interpreted to mean both male and female persons.

ARTICLE –VI

DEFINITIONS

Section 1 : A member in good standing of the Club : An individual Lion Member of any chartered Lions Club in this District will be member in good standing provided he has discharged all the statutory financial obligations to his Club.

Section 2 : A Club in good standing: Any Lions Club in this District which has fulfilled all the statutory financial obligations to the District, Multiple, and International and so recognised by the International Association of Lions Clubs is a Club in good standing in the District.

Section 3. District Cabinet Officer: Any individual Lion in good standing of any Club in good standing appointed by the District Governor to serve in any position in the District Cabinet is called a District Cabinet Officer.

Section 4. Annual District Convention: Annual meeting of all the chartered Lions Clubs in District 324-A5 duly organised as per the official call issued by the District Governor is called the Annual District Convention.

Section 5. Mid Term District Conference: Meeting of all the chartered Lions Clubs in the District 324-A5 duly organised in addition to the Annual District Convention as per the call issued by the District Governor or any meeting/s convened upon the requisition of at least 15 (fifteen) Clubs in good standing shall be called a Mid Term Conference.

ARTICLE - VII

DISTRICT ORGANISATION

Section 1. **District Governor**:- The District Governor shall be the head of the District who has been elected at the Annual District Convention of the preceding Lions Year either through physical balloting or through e-balloting or appointed by the Lions Clubs International in accordance with the provisions of the Constitution & Bye-laws of Lions Clubs International.

Section 2. **Vice District Governors**:- The First Vice District Governor and Second Vice District Governor who have been elected either through physical balloting or e-balloting at the Annual District Convention of the preceding Lions Year held physically or virtually in accordance with the provisions of the Constitution & Bye-laws of this District, Multiple District & Lions Clubs International. The First & Second Vice District Governors shall assist the District Governor in discharging his duties.

Section 3 :

- (a) District Cabinet: The District shall have a District Cabinet comprising the District Governor, First & Second Vice District Governors, Immediate Past District Governor and the following officers appointed by the District Governor (Viz.,) District Cabinet Secretary, District Cabinet Treasurer, Region Chairpersons, Zone Chairpersons and District Chairpersons recognised by the international each fiscal year.
- (b) The District Governor may appoint such other officer/officers as he may deem necessary to assist him in the administration and activities of the District.
- (c) No Principal Officer of any Lions Club (Viz.) President, Secretary, Treasurer shall hold an office in the District Cabinet in any capacity whatsoever simultaneously.
- (d) Qualifications
 - i) Only a Lion who has served as the First Vice District Governor for a full term or a major portion thereof is qualified to contest for the post of District Governor.
 - ii) Only a Lion who has served as the Second Vice District Governor for a full term or a major portion thereof is qualified to contest for the post of First Vice District Governor
 - iii) Only a Lion who has served as Zone Chairperson for a full term or a major portion thereof is qualified to contest for the post of Second Vice District Governor.
 - iv) Only Past Presidents who have served as Presidents for a full term or major portion thereof and as member of the Board of Directors of a Lions Club for not less than two (2) additional years shall be appointed as Zone Chairperson.

- v) The Region Chairperson shall be appointed only from among the Past Presidents of Lions Clubs who had served as Zone Chairperson for a full term or major portion thereof.
- vi) Any Past President of any Lions Club who has served as a member of the Board of Directors of a Club for a minimum of two years shall alone be appointed as District Chairperson.
- vii) Every appointee besides himself being a member in good standing should be from a Club in good standing.

(e) Chairperson and Members:

The District Governor shall be the Chairperson of the District Cabinet and the members of the District Cabinet shall be the officers of the District.

f) Presiding Officer of the Cabinet:

The District Governor shall preside over all the Distinct Cabinet Meetings. In the absence of the District Governor, the First Vice District Governor shall preside over the meetings . In the absence of District Governor and the First Vice District Governor the Second Vice District Governor shall preside over the meetings. In the absence of all the above three , the Immediate Past District Governor shall preside over the meeting. In the absence of all the above, any Cabinet Member not less than the rank of Region Chairperson in the order of seniority as a member of the association may preside over the Cabinet Meeting. If there is no such authorised person available, then the District Cabinet Officers present and appointed under Article VII Section 3 (a) may elect any one from among themselves present, to preside over the Cabinet Meeting.

g) Voting Members of the Cabinet:

The District Governor, I & II Vice District Governors, Immediate Past District Governor. Cabinet Secretary, Cabinet Treasurer, Region Chairpersons, Zone Chairpersons and the District Chairpersons appointed under Article VII Section 3(a) above, and any other officer appointed by the District Governor under section 3(b) above shall be the voting members of the District Cabinet and shall have one vote each in any meeting.

h) The District Governor and the I & II Vice District Governor shall be elected at the Annual District Convention of this District and shall serve for a full term of one year, which term shall commence with the close of the International Convention held in the year of their election if so held, but if not, then on the July 1 next following their election and shall terminate with the close of the International Convention held in the calendar year next following the calendar year of their election. By the time the District Governor assumes

office, he shall have appointed all the Cabinet Officers.

- i) Region Chairperson and Zone Chairperson shall not hold the same office for a consecutive term.

Region Chairperson or Zone Chairperson shall be appointed only over the Region or Zone in which his Club is located.

- ii) If any officer of the Cabinet ceases to be a member in good standing in a Lions Clubs in this District or the Club of which such officer is a member ceases to be a Club in good standing, he shall cease to be an officer of the Cabinet.
- (k) All the District Cabinet Officers appointed by the District Governor shall hold their respective offices at the pleasure of the District Governor.
- (l) Any vacancy in the District Cabinet, except those of the District Governor and Vice District Governors and Immediate Past District Governor may be filled by the District Governor for the unexpired term thereof.
- (m) If, after election, a District Governor is unable to act, resigns or refuses to act in such capacity then the office shall be filled in accordance with the provisions of the Constitution & Bye-laws of the International Association of Lions Clubs.
- (n) In the event a vacancy occurs in the office of District Governor under Article IV Section II of the Constitution of the International Association of Lions Clubs, the I or II Vice District Governor shall act as the District Governor and shall perform the duties of and have the same authority as District Governor until such time said vacancy is filled by the International Board of Directors for the remainder of the term as provided for in the Constitution & Bye-laws of the International Association of Lions Clubs. In the event a vacancy occurs in the office of the I & II Vice District Governors the said vacancy shall remain unfilled for the rest of the term.
- (o) No salary shall be paid to any Cabinet Officers of the District.

Section 4 :

- (a) District Cabinet Meetings: the first to be held within thirty(30) days after the adjournment of the International Convention. 14 days written notice for the meetings mentioning the purposes thereof and the day, date, time and place as determined by the District Governor shall be given to each officer of the cabinet by the Cabinet Secretary.
- (b) Special - A Special meeting of the Cabinet may be called by the District Governor at his discretion and shall be convened upon written requests to the District Governor by a majority of the voting officers of the District Cabinet. Not less than 5 and not more than

14 days written or telegraphic notice for such special meetings, setting forth the purposes thereof and the day, date, time and place determined by the District Governor shall be given to each officer of the District Cabinet by the District Cabinet Secretary.

- (c) Due to unforeseen circumstances if the Cabinet meetings or Special meetings are not able to be conducted physically, the same shall be conducted through virtual (online) mode and the balloting if required shall be made through electronic mode.
- (d) Quorum - the Quorum for any District Cabinet Meeting shall be 50% plus one member of the total number of the voting District Cabinet Officers.

Section 5 : Regions & Zones

- (a) The District Governor shall divide the District into Regions (optional) of no more than sixteen (16) and no fewer than ten (8) Lions Clubs and each such Region into Zones of no more than eight (8) and no fewer than four (4) Lions Clubs giving due regard to geographical locations of the Clubs. All such Regions and Zones shall be subject to change by the District Governor when in his sole discretion he shall deem the same necessary in the best interest of the organisation.
- (b) Every Zone Chairperson shall be under the supervision of a Region Chairperson if any within whose Region his Clubs are placed.
- (c) Each Region shall be under the charge of a Region Chairperson and each Zone shall be under the charge of a Zone Chairperson all of whom shall be appointed by the District Governor . Appointment of Region Chairpersons is optional.
- (d) Regional Meetings: Regional Meetings and meetings of the representatives of the Lions Clubs in each Region, with the Region Chairperson presiding, shall be held during the fiscal year at times and places fixed by the Region Chairperson.
- (e) Zone Meetings: Meetings of representatives of all the Clubs in a Zone with the Zone Chairperson presiding shall be held during the fiscal year at times, days, dates and places fixed by the Zone Chairperson of the respective zone.
- (f) Such Region meetings and Zone meetings preferably be conducted physically and if not possible these meetings may be conducted through virtual mode(online)

Section 6 :

- (a) District Governor's Advisory Committee: In each Zone, the Zone Chairperson, and the President, I Vice President. Secretary and Treasurer of all the Clubs in the Zone shall constitute the District Governor's Advisory Committee with the Zone Chairperson as Chairperson thereof. This Committee shall hold its first meeting within 90 days after the adjournment of the International Convention, the second meeting in October / November / December and the third meeting during January / February I March on such days,

dates, times and places as fixed by the Zone Chairperson.

(b) District Governor's Honorary Committee:

- i) The District Governor shall appoint a District Honorary Committee comprising of Past International Officers and Past District Governors who are the members in good standing of Lions Clubs in good standing within the District.
- ii) This Honorary Committee may be headed by the Immediate Past District Governor or any other Past Governor and shall meet as and when called by the head of the Committee in consultation and with the prior permission of the District Governor to transact any business within its purview or that may be referred to it by the District Governor.
- iii) If majority of the members of the Honorary Committee requests in writing for a meeting of the Honorary Committee, the same shall be convened by the Honorary Committee with due information to the District Governor,
- iv) The quorum for all meetings shall be 5 (five). Any decision of the Honorary Committee shall be by the majority support of all the Past District Governors

ARTICLE VIII

DISTRICT REVENUE

Section 1 :

- (a) To provide revenue to defray the administrative expenses, the District shall levy annual per capita dues of Rs.500/- from each regular/traditional member of each Lions Club in the District and there shall be 50% waiver of such Annual dues for each family member. Besides, the following dues shall be levied:
- Multiple Dues : Rs. 190/-
LCIF Dues : Rs. 50/-
DSF Dues : Rs. 50/-
- (b) The said per capita dues shall be collected by the District Cabinet in advance from each Lions Club in two semi annual installments. The first installment covering from July 1 to December 31 shall be collected before September 30 each year, and second installment covering from January 1 to June 30 shall be collected before February 28/29 each year.

Section 2 :

- (a) The District shall levy an entrance fee of Rs.50/- on enrollment of new member in the Clubs and the same shall be collected from the Clubs. The new members' entrance fee levied shall be paid by the Clubs within 30 days of raising the bill upon the Clubs.
- (b) The entrance fee shall not be collected from charter members of newly organised Clubs.

Section 3 : The billing shall be based on the Monthly Membership Reports of each Club for the months of June and December respectively. In the case of a new member joining a Club, the per capita dues shall be collected on pro rata basis from the month in which his name is reported.

Section 4 : Newly chartered or reorganised Clubs shall pay per capita District dues on a pro rata basis from the first day of the second month following the date of their organisation or reorganisation as the case may be.

Section 5 : The District dues collected shall become and remain as a fund in the District and shall be disbursed only for administrative purposes.

Section 6 : The District Governor and his Cabinet shall not incur any expenditure in any Lions Year resulting in deficit and the value of the merchandise left behind shall not exceed Rupees Ten thousands.

Section 7 : If at the end of the fiscal year, there remains any surplus in the District Accounts the District Governor shall after payment of all bills and providing for outstanding's, if any, shall transfer the funds, to the succeeding District Administration.

Section 8 :

- (a) Funds, Donations, or Contributions received or collected by the District Governor during the period of his office shall be for and on account of the District and shall be accountable by him in the accounts of the District.
- (b) No District Governor shall start either a new Trust or announce permanent project of their own.

Section 9 :

- (a) Funds collected towards specific purposes shall be spent towards the specific purpose only. Any surplus shall be carried forward and utilised only under that head or transferred to any service/ Activities trust In the District, as may be decided by the District Governor and the same shall be approved by the first Cabinet Meeting in the succeeding fiscal year.
- (b) Any service activity for which the District Administration through District Governor and
- (c) other officials such as Region Chairpersons / Zone Chairpersons collect funds, proper accounts with schedules and details duly audited must be furnished not only in the immediate Cabinet Meeting but also in the Annual Convention.

Section 10 : Any revision in the per capita dues and/ or entrance fees shall be decided by secret ballot by voting/alternate delegates at the Annual Convention or Mid Term Conference of the District.

ARTICLE IX

OFFICIAL PUBLICATIONS

Section 1 : The District Governor shall have exclusive jurisdiction, control and supervision over all official publications of the District.

ARTICLE X

DISTRICT ACCOUNTS AND AUDIT

Section 1 : All administrative related expenses shall be maintained in the District Administration Account. Expenses related to District Directory, Lions Arise magazines, Lions Promotion Activities, and other service related activities shall be maintained in the Foundation Account.

Section 2 : The District budget shall be presented by the District Cabinet Treasurer at the First Cabinet meeting after duly circulating the same to the members of the Cabinet 15 days before the date fixed for the Cabinet Meeting.

Section 3 : All the Bank accounts of the District shall be operated by the Cabinet Treasurer and countersigned by the District Governor.

Section 4 : All the expenditures shall be duly authorised by the District Governor, except when specified otherwise and shall under no circumstances exceed the budget.

Section 5 : The accounts shall be audited annually and if found necessary, at more frequent intervals by a Chartered Accountant or a firm of Chartered Accountants appointed by the Cabinet The Audit of the accounts shall be completed within two months of the close of the fiscal year and the Auditor's report and the annual financial report of the cabinet shall be sent to the International and circulated among all the Clubs in the District not later than three months (3) from the close of the fiscal year.

Section 6 : The audited final accounts and the financial report of the cabinet shall be placed before the sessions of the District Convention next following and shall be made available to the voting delegates and alternate voting delegates attending the Annual Convention. It shall be the responsibility of the District Governor, District Cabinet Treasurer, and any other officer of the Cabinet to whom the accounts relate, to answer questions or give explanation on matters arising from discussion on the accounts in the session of the District Convention.

Section 7 : No Chartered Accountant or no partner of a firm of Chartered Accountant/s who are so appointed by the District Cabinet for audit shall be a member of the Cabinet during the year for which the accounts relate.

Section 8 : Within sixty days (60) after the close of the Annual District Convention an official report thereof shall be mailed to Lions Clubs International and to each Club in the District by the District Cabinet Secretary.

Section 9 : The District Cabinet Treasurer shall submit at the Annual District Convention each year a statement of receipts and payments of the current Lions Year prepared up to Thirty days (30) prior to the Convention.

Section 10 :

- (a) The District Governor shall obtain copies of the audited statement of Accounts of all the District Trusts carrying out service activities which are using the image of Lions for fund raising and have obtained permission from the International Association of Lions Clubs for the usage of the name Lions attached to the service activities and place the same on or before the Second Cabinet Meeting of succeeding fiscal Year.

- (b) The District Governor shall obtain the necessary Audited Statement of Accounts of all the Trusts, which were floated using the funds mobilised by the District Administration and place the same before the Annual District Convention of the succeeding fiscal year besides publishing the same in the Magazine of the District.

Lion members of the District are restricted to seek only clarifications, if they have any queries from the respective authorities of such District Trusts, since the Annual General Meeting of the respective Trusts approves the Statement of Accounts in their meetings.

It is the duty of the District Governor to ensure the attendance of respective Trust Authorities, in such Annual District Convention. In case of non-compliance by such authorities of Trusts, it shall be the responsibility of the District Governor to notify the Lion Members in the District Magazine of their non-transparency in their accounts so as to enable the Lion members to use their discretion in funding / making contributions to such Trusts in future.

ARTICLE XI

ANNUAL DISTRICT CONVENTION

Section 1 : A meeting of the General Body Members of the District is called an Annual District Convention.

Section 2 : An Annual Convention of the District shall be held each year at least 3 (three) days prior to the convening date of the Multiple District Convention at a place, date and time fixed for the same by the District Cabinet. The District Governor shall preside over the proceedings in the Convention and in his absence the First Vice District Governor and in his absence the Second Vice District Governor and in the absence of both the Immediate Past District Governor shall preside. In the absence of all the four the senior most

Region Chairperson by membership of the association who does not contest in any election in the said convention shall preside.

Section 3 : A convention Sergeant-at-Arms and such Assistant Sergeants -at-Arms as deemed necessary shall be appointed by the District Governor.

Section 4 :

- (a) Each Chartered Lions Club in the District shall be represented by one or more delegates to the District Convention, the Constitution of which shall be District General Body.
- (b) Each Club shall be entitled in such District Convention to one voting delegate and one alternate for each ten members (10) of the Club or major fraction thereof as per the records received by the District Governor prior to the Convention from the office of the International Association of Lions Clubs. Major fraction referred to in this section shall be

five (5) or more members. This Constitution of Delegates representing the Lions Clubs in the District having credentials as issued by the District Cabinet shall be Registered Voting Delegates representing their respective Clubs.

Section 5 : Each certified voting delegate present in person or in his absence each certified alternate voting delegate present in person may cast one vote only on each issue to be voted upon by the members of the Convention. All the issues shall be decided by majority vote of the General Body. In case of tie the presiding officer shall have a casting vote.

Section 6 : Only delegates, alternates and members in good standing of the Clubs in good standing who have registered themselves at the Convention paying delegate registration fee shall alone be permitted to participate in the deliberations of the District Convention.

Section 7 : The District Governor, Past International Officers and Past District Governors in good standing of Chartered Lions Clubs in good standing shall be the voting delegates at each Convention and shall not be included as voting delegates of their Club at any such convention.

Section 8 : The District Cabinet shall fix the delegate registration fee for the Annual District Convention or Mid Term Conference at the Cabinet and the same shall be collected under procedures set by the Cabinet from each delegate, alternate, and other members of the Clubs attending the District Convention to defray the actual cost of the hospitality, entertainment and other expenses, if any.

Section 9 : The District Chairperson-Convention appointed by the District Governor along with the steering Committee shall be in charge of all arrangements for holding the Annual District Convention.

Section 10 : Good standing may be acquired by any Club at the District Convention by paying the arrears to the District, Multiple and International, and any other obligatory levy or contributions as approved by the District Cabinet & raised by The South India Multiple District Coordination Committee (SIMDCC) ,MPFI & LCCIA,15 days before the commencement of the District Convention determined under the rules of Convention. Credentials shall be issued to all the Clubs in good standing at the Convention. However, non-payment of the latter two levies shall not disqualify issue of Credentials.

Section 11 : One hundred fifty (150) certified voting delegates/ alternates in attendance at the District Convention shall constitute a quorum for the session.

Section 12 An official report of the District Convention including convention Accounts shall be mailed to the Lions Club International and every Lions Club in this District by the District Cabinet Secretary within sixty (60) days from the conclusion of the District Convention,

Section 13 : The District Convention shall transact the following business

- (a) Electing the District Governor and the I & II Vice District Governors for the following fiscal year.
- (b) Endorse the candidature for International Director or International Vice President.
- (c) Consideration of Audited Accounts of the District and District Trusts for the previous fiscal year.
- (d) Consideration of the Statement of Receipts and payments for the current year.
- (e) Consider the motions proposed by the members for taking up any programmes by the District or the Clubs as the case may be.
- (f) Review / Report on the performance of the District Administration as well as performance of the District Trust(s). Any Trust established with the mobilisation of funds by the District Administration in whichever year it happened is considered as District Trust.

The Club Trusts which were established by mobilisation of funds by the District Administration are liable to render Accounts as per Section-13(c) above. Other Club Trusts established on their own are exempted from this.

- (g) Consider the Amendments to the Constitution, Bye-Laws, if any.
- (h) Consider and suggest amendments and pass resolutions recommending actions by Lions Clubs International and by the Multiple District.
- (i) Any other business with the permission of the Presiding Officer subject to the provisions of this Constitution or Multiple District Constitution or the Constitution of Lions Clubs International.

Section 14

Unless otherwise specified the decisions arrived at such convention will come into effect from the 1st day of the month following such Convention.

Section 15

- (a) A Mid Term District conference may be held at the discretion of the District Governor or at the request of 15 Clubs in good standing by issuing a meeting notice giving 30 days' notice to the Clubs in the District specifying the purpose, day, date, time, venue and the procedures to be followed for the same.

In case of a requisition for a Mid Term Conference by the Clubs as mentioned in this section the District Governor shall issue a meeting notice giving 30 days' notice, calling for a Mid Term Conference within 60 days of receipt of such request. Such Mid Term Conference may pass resolutions consistent with the provisions of the Constitution and

Bye-Laws of this District, Multiple and International.

- (b) The Mid Term Conference shall not transact any of the following business/s.
- (i) Election of the District Governor and I & II Vice District Governors.
- (ii) Endorsement of candidature for International Director or International II Vice President.

ARTICLE XII

GENERAL

Section 1 :

- (a) All disputes relating to the election of District Governor and I & II Vice District Governors shall be decided by the Multiple District Council on receipt of a petition from the contesting candidate's within seven days of the date of election. In addition, as per the policy of the International Board of Directors and rules of procedure for hearing Constitutional complaints concerning District Governor and I & II Vice District Governors elections, it is required that a complaint stating the reasons for the protest must be received by telex or other writing at the International Headquarters "within 10 calendar days of the said election date". The decision of the Multiple District Council shall be subject to the appellate jurisdiction of Lions Clubs international.
- (b) The aggrieved person shall have the right to file an appeal against the judgment of the Multiple District Council in such disputes within fifteen (15) days from the date of the announcement of the Judgement thereof to the International Board of Directors as provided in the Multiple District Constitution.

Section 2 : Clubs in the District who have failed to pay the indebtedness as due to Lions Clubs International, Multiple District and to this District shall forfeit its good standing and shall remain so till all its indebtedness including arrears if any, are paid. Delegates representing such Clubs shall have no right to participate or vote in any session of the District Convention.

Section 3 : Election to the office of the District Governor and I & II Vice District Governors shall be conducted in accordance with the Constitution of Lions Clubs International, Multiple and this District.

Section 4 : Any dispute between the Lion Members, Members and the Clubs, between the Clubs, between the Clubs and the District may be settled by following the provisions laid down in this District, Lions Clubs International, and Standard Club Constitutions on payment of Rs 5,000/- to the District towards fees for dispute resolution.

Section 5 : A member of a Lions Clubs shall be in good standing if he is not in arrears with respect to any indebtedness due to the Club. Only members In good standing may hold any office or exercise voting privilege or any other privilege under the Constitution.

ARTICLE XIII

LEO CLUBS

Section 1 : The Leo Clubs sponsored by any Lions Club in good standing in the District and who have received organisation certificate from the International shall be recognised as Leo Clubs in the District.

Section 2 : Membership:

- (a) Membership may be granted in a Leo Club to any person who possesses good character, who is within the age limit of 14 to 24 years, who shall be deemed eligible by the Leo Club Committee of the sponsoring Lions Club.
- (b) Membership of any person in any Leo Club shall cease and terminate automatically upon.
 - i) Reaching an age one year greater than the maximum age limit (Maximum age limit being 24 years of age)
 - ii) Termination of existence of a Leo Club by the sponsoring Lions Club or International
 - iii) Vote thereof of no less than two third (2/3) of all members in good standing of the Leo Club.

Section 3 : Leo Council:

- (a) All the Leo Clubs duly sponsored by Lions Clubs and which have received its organizational certificate from the International shall form the general body of the Leo Council.
- (b) The District Governor shall appoint a District Chairperson in charge of Leo Clubs who shall be the Liaison Officer between the Lions District Cabinet, Leo Council and the Leo Clubs,
- (c) The Leo-council Chairperson, Secretary, Treasurer and other Chairpersons in charge of various portfolios for Administration and activities as deemed necessary shall be appointed by the District Governor.
- (d) The District Chairperson-Leos, Leo Council Chairperson, Secretary and Treasurer and other Chairpersons appointed by the District Governor shall be in charge of the Administration of the Leo Council in the District which shall be known as 'Leo Administrative Council'.

Section 4

- (a) The Leo Council shall levy an annual per capita due as decided in the Leo Assembly from time to time.
- (b) The levy shall be collected and paid annually in advance by each Leo Club to the Leo Council Treasurer on or before September 30 each year.
- (c) The levy so collected shall be administered through a Leo Council Administration Fund. Expenditure therefrom shall be for such items only as are approved by the Leo Administrative Council.

Section 5 A bank account shall be operated for the purpose of receiving both statutory and voluntary contributions and all cheques drawn thereon shall be signed by the Leo Council Treasurer and countersigned by the District Chairperson Leos.

Section 6 The Leo Council shall provide for an annual audit of the Leo Administrative Council Accounts by a Chartered Accountant or a firm of Chartered Accountants appointed by the Leo Council. Audited balance sheets and income and expenditure accounts for the previous fiscal year shall be submitted at each annual Leo assembly and to the Lions District Cabinet.

Section 7 The Leo Administrative Council shall present half-yearly accounts to the Lions District Cabinet.

ARTICLE XIV

OBLIGATIONS OF A CHARTERED CLUB

The obligations of each Chartered Club shall be as follows

- (a) Pay the District, Multiple and Lions Clubs International all the dues according to their bills without any arrears and to keep the Club always in good standing
- (b) Hold one meeting of the Board of Directors and two regular meetings every month.
- (c) Except as otherwise provided therein, to collect from each member minimum annual dues to cover International, Multiple, and District dues and such other expenses as are necessary for Club administration and hospitality as per the recommendation of the Board and approved by the General Body.
- (d) Enforce regular attendance of Members in all meetings.
- (e) Carry on activities for the advancement of the civic, cultural, social or moral welfare of the community and for the promotion of International understanding.

- (f) Submit regular monthly reports to the International office, the District Governor, Region Chairperson and Zone Chairperson, in the prescribed forms provided by International / District containing such information as may be required.
- (g) Submit semi-annual financial statement to the International Office.
- (h) Elect officers every year not later than March 15 whose term of office shall commence from July 1 following their election and to submit PU 101 & PU 101 M form before April 30, every year.
- (i) Thoroughly screen, investigate and satisfy themselves about the worthiness of all persons proposed for membership in the Club and their commitment to the ideals of Lionism.
- (j) Properly orient and induct new members in the Clubs.
- (k) Uphold, preserve and enhance the image of the International Association of Lions Clubs.
- (l) Abide by the Policies, Programmes and requirements as determined from time to time by the international Board of Directors. Multiple District and this District.
- (m) To further the Lions Clubs International Objects and Lions Code of Ethics.
- (n) To strictly adhere to the provisions contained in the International, Multiple District, and Standard Club Constitution & Bye-laws, the policies of the International Board of Directors and the District Policy Manual.

ARTICLE XV

AMENDMENTS

Section 1 : This Constitution may be amended at an Annual District Convention or at a Mid Term Conference by resolution reported by the Convention / Conference Committee on Constitution and Bye-laws and adopted by the affirmative vote of two thirds (2/3) of the votes cast in a meeting where at least one hundred and fifty (150) certified voting delegates/alternates are present.

Section 2 No amendment shall be so reported or voted upon unless the same shall have been furnished in writing to each Club not less than Thirty (30) days prior to the convening date of the Annual District Convention or Mid Term Conference with notice that the same shall be voted upon at the said Convention/ Conference

Section 3 : Each amendment shall take effect from the 1st of the month following the Convention! Conference at which the same is adopted unless otherwise specified.

Section 4 : Preferably One printed copy of the Constitution & Bye-laws of the District shall be circulated physically or through e-mail among each member Club of the District and subsequent changes and amendments shall be notified to the member Clubs from time to time either physically or through e-mail. Additional copies shall be made available on payment of Rs. 10/- per copy to Club members if they so desire.

BYE-LAWS

ARTICLE - I

DISTRICT NOMINATIONS AND ELECTIONS

Section 1 : District Governor shall appoint, by written or e-mail notification at least forty five (45) days prior to the Annual District Convention which may be held physically or virtually, a Nominating Committee chaired by a Past District Governor with not more than 4 (4) additional members who shall be Past Presidents in good standing in the District who shall not at the time of their appointment, hold any District, Multiple District or International Office and t

he Names and addresses of Lions so nominated shall be sent to all Clubs in the District.

Section 2 :

- (a) Any member of a Lions Club, who fulfills qualification as laid down by the Constitution of Lions Clubs International can be elected only at the Annual District Convention as a District Governor or as I or II Vice District Governor provided his name is proposed through a resolution adopted by the Board of Directors of his home Club and ratified by the General body of the Club or if he is proposed by a majority of the Clubs in the District in case his home Club does not propose him. The proposal shall be sent so as to reach the Chairperson of Nominations Committee not later than thirty (30) clear days prior to the convening of the District Convention. If none are so received and / or so qualified, then, but then only, Nominations for the office may be made from the floor. Each candidate shall be allowed one nominating speech of no more than five minutes duration, and one seconding speech of no more than three minutes duration.
- (b) Withdrawal by candidates, if any, shall be intimated by them in writing, to the Chairperson of the Nomination Committee at least 72 hours before the time of election or before such time as fixed in the Official Call and programme of the District Convention.
- (c) The Nominations so received by the Nomination Committee shall be scrutinized before 15 days of the commencement of the Annual District Convention and inform the candidate / sponsoring Club in writing the report and if there is any technical mistake or details found wanting in the Nomination, the candidate/ sponsoring Club shall be requested to make necessary corrections of the same within 3 days stipulated by the Nomination Committee
in writing to the candidate / Club concerned. The final report of the Nomination Committee

shall be placed before the General Body at the Annual District Convention. The Decision of the said Committee is final regarding the validity of the Nominations of the candidates.

- d) An election for the office of District Governor shall be conducted by a secret written ballot, if not possible, by virtual balloting (on-line balloting) with the District Governor candidate required to secure a simple majority of the affirmative votes cast by the delegates present and voting in order to be declared elected.
- e) An election for the office of the First Vice District Governor shall be conducted by a secret written ballot ,if not possible, by virtual balloting(on-line balloting) in which the First Vice District Governor is required to secure a simple majority of affirmative votes cast by the certified voting/ alternate delegates present and voting in order to be declared elected.
- f) For the election of the Second Vice District Governor, if only one Nomination is received by the Nomination Committee, then the District Governor shall declare the nominee duly elected to the office of the Second Vice District Governor on his securing the majority of the votes cast by the delegates present and voting at the Annual District Convention and if not possible, through virtual (on-line) mode.

If there is more than one valid Nomination for the office of the Second Vice District Governor, the same shall be placed at the Annual District Convention held physically or virtually for holding an election by secret written ballot held and if not possible, by an election and convention both through virtual mode held by the District Governor with the assistance of the Election Committee and the candidate securing majority of the votes cast shall be declared elected.

If none of the candidates for the office of the Second Vice District Governor is found to have secured a majority of the votes cast either through physical or through virtual at the first round of counting, then the balloting shall be conducted before the adjournment of the Annual District Convention in the same venue or if conducted through virtual mode (on-line) among the two top candidates who have secured highest valid votes cast, than the other candidates and in such process the candidate securing the majority of the votes cast by the delegates present and voting shall be declared elected for the office of the Second Vice District Governor. The Convention Committee shall take steps to extend the duration of the convention when such a contingency arises.

- g) For the purpose of election of District Governor, First Vice District Governor and Second Vice District Governor, the "majority" is defined as more than one half of the total valid votes cast, excluding the blanks and abstentions.

Section 3 Sponsoring a candidate for the office of District Governor and I & II Vice District Governors or any election campaign or canvassing shall not be permitted prior to the issue of the official call of the District Governor for the Annual District Convention or forty five (45) days before the date of the annual District Convention whichever is earlier. Any Cl

contravening this will be debarred from taking part in the voting and any candidate contravening this provision shall be disqualified.

Section 4

- (a) All the representative delegates of Lions Clubs in the District having credentials, District Governor, Past District Governors and Past International officers shall exercise their vote.
- (b) The Candidate receiving the majority vote in the said election shall be declared elected. In case of tie, the Election Committee shall draw lots among the tied candidates and the candidate to whom the lot shall fall shall be declared elected.

Section 5 :

- (a) Any member of a Lions Club in the District shall be qualified and eligible for the office of District Governor, if
 - i) he is an active member in good standing of a Chartered Lions Club in good standing in the District.
 - ii) he is proposed by the board of Directors of his Club and the proposal is ratified by the General Body of the Club or his name is proposed by a majority of the Clubs in the District, in case his home Club does not propose him, and
 - iii) currently be serving as the First Vice District Governor within the District from which he/ she is to be elected.
 - iv) Only in the event the current First Vice District Governor does not stand for election as District Governor or if a vacancy in the position of First Vice District Governor exists at the time of the Annual District Convention Second Vice District Governor and if the same is vacant, any Club member who fulfills the qualifications for the office of the Vice District Governor as set forth in sub-clause (b) of Article I Section 5 of the Bye-Laws and who is currently serving or has served one (1) additional year in any one of the positions recognised by the Lions Clubs International from time to time as a member of the District Cabinet with none of the above being accomplished concurrently, may seek election as District Governor.
- (b) Any member of a Lions Club in the District shall be qualified and eligible for the office of Second Vice District Governor, if
 - i) he is an active member in good standing of a Chartered Lions Club in good standing in the District.
 - ii) he is proposed by the Board of Directors of his Club and the proposal is ratified by the General Body of the Club or his name is proposed by a majority of the Clubs in the District, in case his home Club does not propose him, and

- iii) he has served or will have served (a) as President of a Lions Club for a full term or a major portion thereof and as a member of the Board of Directors for not less than two (2) additional years before or after and (b) as Zone Chairperson, Deputy District Governor/ Region Chairperson or District Cabinet Secretary and/ or Treasurer for a full term or major portion thereof, none of the above being accomplished concurrently.

ARTICLE - II

DUTIES

DISTRICT GOVERNOR

Section 1 : The District Governor shall act under the general supervision of the International Board of Directors, as the representative of Lions Clubs International in this District and shall have general supervision over all Lions Clubs therein. In addition, he shall in this District

- (a) further the purpose and objects of Lions Clubs International
- (b) grant permission for organisation of new Clubs on the requirements being fulfilled.
- (c) supervise the organisation of new Lions Clubs.
- (d) promote cordial relations among Chartered Lions Clubs.
- (e) endeavour consolidation of weak Clubs by amalgamations with other willing Clubs.
- (f) scrutinise and place the accounts of the various service trusts existing in the name of the District before the cabinet meeting.
- (g) preside over all Cabinet Meetings, Annual District Convention, Mid Term Conference and other District meetings.
- (h) exercise such supervision and authority over the cabinet members, District Committee appointees as provided in this Constitution and the Board Policies.
- (i)
 - (1) submit a current itemized statement of total District receipts and payments at the Annual District Convention and also to the Lions Clubs International.
 - (2) Shall submit the Audited Statement of Accounts of all the District Trust(s) functioning in the District at the Annual District Convention, where Lion members can seek clarifications from the authorities of the Trusts, if they have any queries, although no approval is required to pass such Accounts.
- (j) deliver forthwith, at the end of his term of office, all District accounts, funds and- records to his successor in office.
- (k) issue a printed official call or by e-mail for the Annual District Convention at least forty

and communicate to all Clubs in the District the various Committees appointed by him with the names of the respective Chairperson, members and duties of the Committees etc.

- (l) report all known violations of the use of the Association name and emblem.
- (m) recommend Clubs for status quo to the International whenever any Club violates this Constitution, Multiple and International and does not fulfill its obligation as per this Constitution and the Board policies of the International and
- (n) perform such other functions and acts as shall be required of him by the International Board of Directors through the District Governor's Manual and other Directives.

Vice District Governors

Section 2 : I & II Vice District Governors shall act under the general supervision and direction of the District Governor and shall be the Chief Administrative Assistant to the District Governor. Their specific responsibilities in the District shall be

- (a) further the purposes and objects of this association.
- (b) familiarise himself with the duties of the District Governor, so that in the event of a vacancy in the office of District Governor he will be better prepared to assume the duties and responsibilities of said office.
- (c) perform such administrative duties as may be assigned to him by the District Governor.
- (d) preside over Cabinet Meetings and other District Meetings in the absence of the District Governor, and
- (e) perform such other functions and acts as may be required of him by the International Board of Directors through Vice District Governor's Manual and other directives.

District Cabinet Secretary

Section 3: Under the supervision and direction of District Governor, the District Cabinet Secretary shall

- a) Keep an accurate record of the proceedings of all the meetings of the District Cabinet and within 15 days after each meeting, forward copies of the minutes of the same to all the members of the Cabinet, Past District Governors and to the office of the Lions Clubs International.
- b) Record the proceedings and keep minutes of the District Convention and furnish copies of the same to Lions Clubs International, District Cabinet officials, Past District Governors and to all the Clubs in the District within the stipulated time.
- c) Assist the District Governor and the Cabinet in conducting the business of the District and perform such other duties as are specified or implied in this Constitution & Bye-laws or as may be assigned to him from time to time by the District Governor or his Cabinet.

- d) Sign all notices on behalf of the District and documents along with District Governor.
- e) Receive all the Monthly Membership and Activities Reports from the Clubs in the District and forward the copy intended for International to the international office and promptly report to the District Governor about non receipt of the same for taking appropriate action;
- f) Make an annual report to the cabinet at its meeting immediately preceding the District Convention and such other times as the District Governor or the Cabinet may require;
- g) Circulate and to operate the District Contest Rules as decided by the District Cabinet.
- h) Submit Administrative report during all District Cabinet Meetings.

District Cabinet Treasurer

Section 4 : Under the supervision and direction of the District Governor, the District Cabinet Treasurer shall

- a) prepare a budget for the year and present the same during the first Cabinet Meeting.
- b) raise bills against Lions Clubs, individual Lions and other third parties for the amounts due from them to the cabinet and to take effective steps to collect the same.
- c) collect and issue receipts for all payments of the Clubs levied on the Clubs in the District and for all collections made, deposit the same in such bank or banks as decided by the District Cabinet.
- d) disburse payment by the order of the District Governor by Account Payee cheques wherever the payment is more than Rs. 3000/-
- e) maintain a true and correct accounts, books and records for all receipts and payments and furnish such book and records for the purpose of auditing by any Auditor as appointed by the Cabinet. present the financial statement covering all receipts and payments in each cabinet meeting.
- f) Present the financial statement covering all receipts and payments in each cabinet meeting
- g) present a statement of Receipts and Payments as approved by the Cabinet in the Annual Report prepared upto 30 days before the convening of the Annual District Convention.
- h) present the statement of audited accounts on or before the second cabinet meeting of the succeeding year
- i) present Audited accounts to the next succeeding Annual District Convention.
- j) shall not have more than Rs. 3,000/- (Rupees Three thousands only) on hand at any time. Excess should be remitted into the bank on the next working day in the appropriate District accounts.

the District Trusts functioning in the District using the good offices of the District Governor.

REGION CHAIRPERSON

Section 5 : He shall under the control and Supervision of the District Governor,

- a) attend the regular and special meetings of the District Cabinet.
- b) assist the District Governor in promoting Lionism in his Region by performing such duties as may be delegated to him from time to time by the District Governor and the Cabinet.
- c) Endeavour to visit every Club in his Region at least once in a year,
- d) promote representation at District, Multiple District and International Conventions by at least with full quota of delegates to which the Clubs in his Region are entitled and to supervise and assist the Zone Chairpersons of the Region in the performance of their duties and to co-operate with them in arranging Zone meetings and District Governor's Advisory Committee meetings etc.,
- e) Play an active role in organising the new Clubs and in strengthening the weak Clubs in his Region.
- f) Organise a Regional meet for providing a forum to all the Club members in his Region and others to develop a good fellowship and to promote the activities of Lionism in general. The said Region Meet shall be chaired by the respective Region Chairperson.
- g) Maintain true and proper accounts, books and records for all receipts and payments and furnish such books and records for the purpose of auditing by any Chartered Accountant or firm of Chartered Accountants as appointed by the Region Meet Steering Committee.

ZONE CHAIRPERSON

Section 6 : He shall under the control and supervision of the District Governor / Region Chairperson.

- a) Make a report of each District Governor's Advisory Committee and send copies thereof within five (5) days thereafter to Lions Clubs International, District Governor and Region Chairperson.
- b) Endeavour to visit every Club In his zone and ensure that the Clubs are operating under a duly adopted Club Constitution & Bye-laws / Standard Club Constitution & Bye-laws and during his visit explain to the members various aspects of the Club Constitution, the District, Multiple District and the International Constitution & Bye-laws.
- c) Encourage inter-Club meetings and social activities.
- d) Arrange with the co-operation of the Region Chairperson regularly scheduled Zone Meetings.
- e) Promote representation at Charternite of newly organised Lions Clubs.

- f) Attend regular board meeting and social activities of Clubs in his Zone.
- g) Play an active role in organising the new Clubs and in strengthening the weak Clubs.
- h) Attend regular / Board Meetings of each Club in his Zone at least twice during the year and to attend social functions when invited.

Maintain true and proper accounts, books and records for all receipts and payments and furnish such books and records to the Zone Meet Steering Committee.

DISTRICT GOVERNOR'S CABINET

Section 7 :

- a) The District Governor's Cabinet shall assist the District Governor in the performance of his duties and in the formulation of administrative plans and policies promoting the welfare of Lions within the District.
- b) Serve in an Advisory and Administrative Capacity also,
- c) All the District Chairpersons shall take effective steps to motivate projects by the Clubs under their respective portfolios besides arranging projects, seminars etc by themselves.
- d) All the Zonal Membership Advisors shall take effective steps to motivate all the Clubs in the District to induct new members and to take up project for orientation and retention.
- e) Receive from the District Governor reports and recommendations which concern the Clubs and zones;
- f) Supervise the collection of all per capita dues by the Cabinet Treasurer for the moneys received and authorise payments therefrom towards all legitimate expenses pertaining to the Administration and the affairs of the District.
- g) provide for an Audit of the books of account of the District as provided in this Constitution.
- h) Secure semiannually or more frequently financial reports from the Cabinet Treasurer.
- i) With the District Governor's approval set definite schedule of dates, time and places of Cabinet Meetings either physically or virtually to be held during the year.

ARTICLE III COMMITTEES

Section 1 The Credentials Committee of the Annual District Convention or at Mid Term Conference shall be comprised of the District Governor, Cabinet Secretary and Treasurer and two other Lions appointed by the District Governor. The Chairperson of the Committee shall be the District Governor. It shall be the duty of the Committee to certify the validity of the credentials issued to delegates and alternates, to compile the statistics of the credentials issued

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and report to the Convention / Conference when called for. During the Convention / Conference the strength of the voting delegates and alternates certified must be announced at the business session of the Convention / Conference and whenever required.

Section 2 : The District Governor shall appoint before the Annual District Convention / Mid Term Conference besides appointing Master of Ceremonies, the following Annual District Convention / Mid Term Conference Committees

- 1, Convention Committee
2. Rules of Procedure Committee
- 3, Resolutions Committee
4. Constitution and Bye-laws Committee
5. Parliamentary Procedure Committee
6. Necrology Committee

Each of these Committees shall be constituted under the Chairpersonship of one past District Governor/one Past President and consisting of not more than four (4) members, each of whom shall be a Past President of Chartered Lions Club in good standing in the District and who is not holding any position in the Cabinet.

Section 3 : The District Governor shall appoint an Election Committee consisting of a Past District Governor / a Past President in good standing of a Club in good standing in this District as Chairperson and four Past Presidents of Clubs in good standing as members of this Committee. One member nominated by each candidate for election to the office of District Governor and I & II Vice District Governors shall be co-opted to this Committee. In the event of any candidate withdrawing, his nominee shall automatically cease to be a member of the Committee, During the polling and counting of votes, the representatives of each of the candidates shall be present, The Election Committee after polling of votes, shall count votes and announce the results.

Section 4

- (a) the ballot papers of the election if conducted physically and if conducted virtually, the same shall be saved and be kept in safe custody in the presence of the representatives of the candidates in the District Convention until the time limit mentioned in this Constitution, Multiple and International for preferring any appeal against the results so declared.
- (b) The ballot Papers or the Data saved in an electronic device may be destroyed after the said time limit referred to in Article XII section 1 of this Constitution and the provisions of the Multiple and International Constitution provided no appeal is pending.

ARTICLE IV

RULES OF CONVENTION AND PROCEDURE

Section 1 The District shall adopt a District Policy for good governance of the District, which shall be embodied in a District Policy Manual.

Section 2 : The District Governor shall arrange the order of business for the Annual District Convention, Cabinet meetings and other meetings and the same shall be the order of the day at all sessions.

Section 3 : Except as specifically provided in this Constitution & Bye-laws or in the Rules of Procedure in any District Meeting, or Convention / Conference, the meeting of District Cabinet, Region, Zone, or any member Club or any Committee of any of these shall be determined by the provisions in the Robert's Rules of order, as revised.

ARTICLE V

Nomination and Endorsement International Director and Second Vice President Nominees

Section 1 : Subject to the provisions of the International Constitution and Bye-laws any member of Lions Club in the District seeking endorsement of a District convention as a candidate for the office of International Director or international second vice-president shall

- (a) Deliver (by mail or in person) written Notice of intention to seek such endorsement to the District Governor and to the Multiple District Council Secretary, Treasurer, no less than 60 days prior to the convening date of the respective Convention at which such question of endorsement is to be voted upon.
- (b) Deliver with said Notice of Intention evidence of fulfillment of the qualifications for such office set forth in the International Constitution and Bye-laws.

Section 2 : Each Notice of Intention so delivered shall be transmitted forthwith by the District Governor to the Nominating Committee of the District Convention which shall review and perfect the same by obtaining from each prospective candidate any additional evidence of such intention and qualifications as may be necessary under the International Constitution & Bye-laws and shall place such Nomination at the respective Convention the name of each such prospective candidate who has fulfilled said procedural and Constitutional requirements.

Section 3 : Each such Nominee for endorsement shall be entitled to one seconding speech of not more than five (5) minutes duration.

Section 4 : The vote on the question of endorsement shall be by secret ballot, unless there shall be only one Nominee seeking the same, in which event a voice vote may be taken. The Nominee receiving a majority of the votes cast shall be declared endorsed (elected) as the candidate of the Annual District Convention of the District. In the event of a tie or failure of a Nominee to receive the required majority, on any ballot, balloting shall continue with respect to the two Nominees only, who received the largest number of votes on the previous ballot, until

one receives the required majority of the votes cast.

Section 5 : Certificate of Endorsement by the Annual District Convention shall be made in writing to the International Office by the District Officials designated and in accordance with the requirements there for set forth in the International Constitution & Bye-laws.



Section 6 : No endorsement of any candidate for any member of a Lions Club in this District shall be valid unless and until the provisions of Article V of this Constitution have been met.

**ARTICLE VI
AMENDMENTS**

Section 1 : These Bye-laws may be amended at a Annual District Convention / Mid Term Conference by resolution reported by the Convention Committee on Constitution and Bye-laws and adopted by a majority of the votes cast in a meeting held either physically or virtually where at least one hundred fifty (150) certified delegates / alternates are present.

Section 2 : No amendment shall be so reported or voted upon unless the same shall have been furnished in writing, to each Club in the District no less than thirty (30) days prior to the convening date of the Annual District Convention/Midterm Conference with notice that the same shall be voted upon.

Section 3 : Each Amendment shall take effect from the 1st of the following month after the close of the District Convention/Midterm Conference adopted unless otherwise specified.

ARTICLE VII

This Constitution & Bye-laws shall take effect from the following the Mid-term District Conference held on at..... if physically if not virtually at which the same is adopted by the affirmative vote of the two thirds (2/3) votes cast among delegates/alternate delegates present and voting or through virtually.

Note: This Constitution and Bye-laws as amended on at theth Annual District Convention/ Mid-term conference shall come into effect from2021.

LIONS CLUBS INTERNATIONAL CODE OF ETHICS

TO SHOW my faith in the worthiness of my vocation by industrious application to the end that I may merit a reputation for quality of service.

TO SEEK success and to demand all fair remuneration or profit as my just due, but to accept no profit or success at the price of my own self-respect lost because of unfair advantage taken or because of questionable acts on my part.

TO REMEMBER that in building up my business it is not necessary to tear down another's; to be loyal to my clients or customers and true to myself.

WHENEVER a doubt arises as to the right or ethics of my position or action towards others, to resolve such doubt against myself.

TO HOLD friendship as an end and not a means. To hold that true friendship exists not on account of the service performed by one to another, but that true friendship demands nothing but accept service in the spirit in which it is given.

ALWAYS to bear in mind my obligations as a citizen to my nation, my state and my community, and to give them my unswerving loyalty in word, act and deed. To give them freely of my time, labor, and means.

TO AID others by giving my sympathy to those in distress, my aid to the weak, and my substance to the needy.

TO BE CAREFUL with my criticism and liberal with my praise; to build up and not destroy.

*****END*****